

Switch Kit for Businesses

Switching your business accounts to MidAmerica National Bank is simple. Use the worksheet in this packet to make your transition a smooth one. Follow these steps to get started.

Step 1: Open your MidAmerica National Bank business checking account and debit card, and deposit funds into your new account. Be sure to write down your new routing and checking account number. You will need this to switch your scheduled payments from your old account to your new one. Write down the card number and expiration date of the debit card you receive by mail.

Step 2: Switch your scheduled payments to your new business account. Remember to have your new checking account and routing number, and your debit card number and expiration date available when you switch your scheduled payments.

Step 3: Stop using your old business account. Keep the old account open until all outstanding checks have cleared and you have moved your scheduled transactions to your new MidAmerica National Bank business checking accounts, business debit card, and Corporate Cash Management.

Step 4: Close your old business account. Once all your checks have cleared and your scheduled payments and direct deposits are successfully transferred, close your old account.

Who can I contact if I need help?

Please contact any Personal Banker at MidAmerica National Bank with questions at (877) 647-5050.



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Switch Kit Worksheet for Businesses

Use this handy worksheet to track the information you need to switch recurring payments and deposits to your new MidAmerica National Bank business checking account. This form does not need to be submitted to anyone at MNB. It should be used as a reminder checklist to help with your switch to MidAmerica...your bank for life!

Important information you'll need to make the switch to your new business checking account:

New MidAmerica National Bank business checking account number _____

New MidAmerica National Bank routing number: 071102238

New MidAmerica National Bank business debit card number _____

Scheduled Payments to Switch:

Company/Payee	Next Scheduled Payment	Amount	Date Payee Notified	New Payment Method

Old Accounts to Close:

IMPORTANT: Before you close your old account(s), allow time for outstanding checks, debit card purchases, and recurring payments to clear – usually around 10 business days.

Bank Name	Routing Number (9 digits)	Account Type	Account Number	Date Account Closed

Outstanding Checks to Clear:

Check Payable To	Amount	Bank or account the check was written from	Check cleared?

Payroll Funding Accounts to Switch:

Payroll Provider	Date Provider Notified	Status

Merchant Transaction Accounts to Switch:

Merchant Card Processor	Date Provider Notified	Status



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